IIT ROORKEE
DEPARTMENT OF CIVIL ENGINEERING
CAD LABORATORY
(To be filled in block letters by the applicant for dedicated system fresh allotment/renewal)

Name of user			
Class/Designation		Enrollment No.	
Contact:		IITR e-mail Id:	
Supervisor(s)			
Group/ Specialization			
Title of thesis/dissertation/project work			
OS	MS Windows 10 64 bit	Linux	
Software/ Compiler to be used	(Please mention with version):		
Storage required (in GB):			
System allotment period required:		First time allotment (Yes/ No):	
		System already allotted since:	
Whether Remote Access required (Yes/No)			

User's Declaration

The above-mentioned system has been allotted to me and I shall follow the norms for its use at CAD (from time – to – time on CAD Lab or received through email). **I will not share the password to any other unauthorized user/ third person.** I shall not install/ use any pirated application. I shall be taking regular backup or our data and programs. I understand that other users can also be allotted the same system and I am ready to share with permission only. In case, my renewal application is not received within one week of expiry of the allotment period, the account shall be disabled till formal request is received again**.** Before leaving the Institute, I shall inform to CAD Lab in writing duly forwarded by my supervisor. **If I do not use the system for more than two weeks, my access can be revoked without informing me. I understand that the CAD Lab is not responsible for any loss of data.**

User Signature   **Supervisor Signature**

For official use:

Marked for allotment/renewal: **Period:**

System Id: **Make/Model:**   **Sys. Config.:**

OS: **Software:**

(Sig. O.C. Lab/ Convener Lab)

Allotted the above system to the user on the above-mentioned system with following details.

Login-Id:
Temporary password (to be changed by the user):
Remote Desktop ID (if applicable):
Windows updated/ AV updated

(Sig. Technical Staff)